



Pro Shop Assistant

Taber Golf Club is seeking a Part-Time Pro Shop Assistant for the remainder of the 2021 season.

This position will be responsible for providing excellent customer service through product knowledge, golf course knowledge, and relationship building to all members, guests, and employees, while ensuring smooth operations in the Pro Shop.

This position is available as soon as possible and will last until the end of the golf season, likely to the middle or end of October. The job will consist of a mix of morning and evening shifts, including weekends and holidays. Scheduling will be flexible, but availability during all of these times is a must.

Job Requirements:

- Provide exceptional customer service in the pro shop to all members, guests, and employees.
- Maintenance and merchandising of retail displays and keeping the pro shop clean and tidy.
- Booking tee times over the phone and in person.
- Management of leagues and tournaments.
- Providing direction to outside service staff and other pro shop staff members.
- Opening and closing the pro shop, including completing daily cash-in and cash-outs.
- Golf knowledge and experience is considered an asset, but is not required.
- Experience with golf point of sale systems is considered an asset, but also is not required. Experience with Lightspeed and Chronogolf is a definite asset.
- Must have reliable transportation to work.

Salary: \$15.00 per hour

This position is considered part-time due to the nature of the golf business and scheduling limitations, though full-time hours can still be achieved. The head golf professional will be coaching the University of Lethbridge Golf Team through the month of September and into the beginning of October. Availability is primarily needed for when the head pro is travelling with the team, which will be on Saturdays, Sundays, Mondays, and Tuesdays.

Resumes can be dropped off in the pro shop or can be emailed to proshop@tabergolf.ca. Cover letters are not required, but are still recommended. This posting will remain open until a suitable candidate is found.